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BOARD OF TRUSTEES
201 S Kankakee St, Wilmington IL 60481

Minutes

Regular Monthly Meeting
August 19, 2019
7:00 PM

Roll Call Attendance Vice President Zolecki- Browning called roll and a quorum was established. Trustees present: Fitzsimmons, Rezabek, Clennon, Zolecki-Browning. Also present: Director Meachum Absent: Quigley, Reigh, and Recording Secretary Parsons. President Smith was attending a taxing meeting on behalf of the library at the Wilmington high School.

Call to Order Vice President Zolecki-Browning called the meeting to order at 7:01 PM

Pledge of Allegiance The Pledge of Allegiance was said.

Introduction of Visitors and Public Comment None

Correction to the Agenda Addition of Tuition reimbursement request was added to the agenda as New Business C. Only discussion is allowed at this meeting.

Approval of Minutes of Previous Meeting and action thereon The July minutes were approved as presented.

Continued Business

- A. Sprinkler System: Director Meachum updated the board on the installation of the system which is not complete as we need a pump to get the pressure high enough to function properly. Manny's Landscaping is waiting for it to come in.

New Business

- A. Director Meachum reviewed the events that were discussed at the annual staff in-service. Largely a review of everyday working knowledge, an Aflac update including the new offering, review of the new service: poster printing, and disaster training.
- B. Discussion was had regarding the new service, what price points we might be comfortable with, and a decision to have a policy meeting next month to add it officially.
- C. Lisa Butler, the circulation manager submitted an application to get two MLS classes for Tuition Reimbursement. The discussion included questions about her previous LTA classes, the fact that the request was made after, and not before

enrollment, and the limit to one class as per policy. Since the Tuition Reimbursement Policy is one that was tabled, and not eliminated, the board decided to table the request until more members could weigh in at the next meeting. They also decided an interview should be a part of the decision process. Director Meachum stated the budget could handle the one class and a second next semester because of the reimbursement structure. Fitzsimmons discussed the possibility that new employee, Rachael Prendergast would be a good candidate for the LTA classes, as she is joining the school as a librarian at Bruning part time.

Finance Report Treasurer Clennon reviewed budget numbers. Discussed and reviewed financial reports for August.

Payment of Bills Trustee Clennon moved, second by Fitzsimmons, to pay the August operating expenses in the amount of \$30,008.86 and payroll expenses in the amount of \$30,181.44 Motion carried by roll call vote with 4 ayes and 3 absent. Ayes: Clennon, Fitzsimmons, Rezabek, and Zolecki-Browning. Absent: Quigley, Smith and Reigh.

Report of the Staff Director Meachum, Adult Services Manager Healy, Youth Services Manager Mountford submitted reports in the packet.

Report of Committees None

Correspondence None

Announcements Jenny Parsons got married! Congratulations to Mr. and Mrs. Fred Scheidenberger.

Adjournment Vice President Zolecki-Browning adjourned the meeting at 7:45 PM.