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BOARD OF TRUSTEES
201 S Kankakee St, Wilmington IL 60481

Minutes

Regular Monthly Meeting
June 15, 2020
7:00 PM

Roll Call Attendance Secretary Quigley called roll and a quorum was established. Trustees present: Clennon, Fitzsimmons, Quigley, Rezabek, Smith, and Zolecki-Browning. Also present: Director Meachum and Recording Secretary Scheidenberger. Absent: Reigh.

Call to Order President Smith called the meeting to order at 7:04 PM.

Pledge of Allegiance The Pledge of Allegiance was said.

Introduction of Visitors and Public Comment Michelle Arnold

Correction to the Agenda None

Approval of Minutes of Previous Meeting and action thereon The minutes were approved as corrected and will be filed for audit.

Trustee Reigh arrived to the meeting at 7:15 PM

Continued Business

- A. FY21 Working Budget- Director Meachum explained an adjustment was made to the Health Insurance line due to an expected 25% premium increase. Secretary Quigley moved, second by Trustee Rezabek to approve the FY21 Working Budget as presented. Motion carried by roll call vote with 7 ayes. Ayes: Clennon, Fitzsimmons, Quigley, Reigh, Rezabek, Smith, and Zolecki-Browning.

New Business

- A. Ordinance 21-1 Meeting Schedule- Secretary Quigley moved, second by Trustee Rezabek to adopt Ordinance 21-1 Meeting Schedule. Motion carried by roll call vote with 7 ayes. Ayes: Clennon, Fitzsimmons, Quigley, Reigh, Rezabek, Smith and Zolecki-Browning.

- B. Re-Opening Time Table- Director Meachum explained the library will be re-opening to the public on Monday, June 29th. The library will resume regular business hours. 9 AM – 10 AM will be reserved for the elderly and immunocompromised. Per Illinois Executive Order 20-32, public buildings require face coverings during all phases below Phase 5.
- C. New Policy – Restore Illinois Safety Policy – Director Meachum explained the need for a new policy regarding Illinois Executive Order 20-32 and the re-opening of the library. Secretary Quigley moved, second by Vice-President Zolecki-Browning, to adopt the Restore Illinois Safety Policy. Motion carried by roll call vote with 7 ayes. Ayes: Clennon, Fitzsimmons, Quigley, Reigh, Rezabek, Smith, and Zolecki-Browning.
- D. Director Meachum announced the library was awarded the FY20 Illinois Public Library Per Capita Grant.
- E. Director Meachum has scheduled the parking lot to be seal coated this summer. Secretary Quigley moved, second by Vice-President Zolecki-Browning to approve Seal Coating not to exceed \$2,500. Motion carried by roll call vote with 7 ayes. Ayes: Clennon, Fitzsimmons, Quigley, Reigh, Rezabek, Smith, and Zolecki-Browning.

Finance Report Treasurer Clennon reviewed budget numbers. Discussed and reviewed financial reports for May.

Payment of Bills Treasurer Clennon moved, second by Secretary Quigley, to pay the May operating expenses in the amount of \$48,602.52 and payroll expenses in the amount of \$45,467.48. Motion carried by roll call vote with 7 ayes. Ayes: Clennon, Fitzsimmons, Quigley, Reigh, Rezabek, Smith, and Zolecki-Browning.

Report of the Staff Director Meachum, Adult Services Manager Sandstrom, and Youth Services Manager Eckhardt submitted written reports in the packet.

Report of Committees None

Correspondence None

Announcements None

Adjournment President Smith adjourned the meeting at 8:15 PM.