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**BOARD OF TRUSTEES**  
**201 S Kankakee St, Wilmington IL 60481**

**Minutes**

**Special Meeting**  
**July 19, 2021**  
**6:00 PM**

**Roll Call Attendance** Secretary Quigley called roll and a quorum was established. Trustees present: Clennon, Fitzsimmons, Quigley, Reigh, Smith, Zolecki-Browning. Also present: Director Meachum and Recording Secretary Scheidenberger. Absent: Rezabek.

**Call to Order**

President Smith called the Special Meeting to order at 5:58.

**Executive Session**

To discuss "the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity" (5 ILCS 120/2c1).

Trustee Clennon moved, second by Smith, to go into Executive Session at 5:58 PM per 5ILCS 120/2c1. Motion carried by roll call vote with 6 ayes. Ayes: Clennon, Fitzsimmons, Quigley, Reigh, Smith, and Zolecki-Browning. 1 Absent: Rezabek. Trustee Smith moved, second by Clennon, to go out of Executive Session at 7:10 PM per 5ILCS 120/2c1. Motion carried by roll call with 6 ayes. Ayes: Clennon, Fitzsimmons, Quigley, Reigh, Smith, and Zolecki-Browning. 1 Absent: Rezabek.

**Adjournment**

President Smith adjourned the meeting at 7:10.

**Regular Monthly Meeting**  
**July 19, 2021**  
**7:00 PM**

**Roll Call Attendance** Secretary Quigley called roll and a quorum was established. Trustees present: Clennon, Fitzsimmons, Quigley, Reigh, Smith, and Zolecki-Browning. Also present: Director Meachum and Recording Secretary Scheidenberger. Absent: Rezabek.

**Call to Order** President Smith called the meeting to order at 7:14 PM

**Pledge of Allegiance** The Pledge of Allegiance was said.

**Introduction of Visitors and Public Comment** None

**Correction to the Agenda** None

**Approval of Minutes of Previous Meeting and action thereon** The minutes were approved as amended.

**Continued Business**

- A. Future Planning Needs- Director Meachum discussed the ordering of sun shades for the patio, applying for a Grant to purchase a whole building generator, having the ducts cleaned, and the removal of the tree in the back yard.

**New Business**

- A. Ordinance 22-2 Building and Maintenance Tax- Trustee Clennon moved, second by Zolecki-Browning, to adopt Ordinance 22-2 Building and Maintenance Tax as presented. Motion carried by roll call vote with 6 ayes. Ayes: Clennon, Fitzsimmons, Quigley, Reigh, Smith, and Zolecki-Browning. Absent: Rezabek.
- B. Ordinance 22-3 Tentative B&A - no action taken at this time. Will be adopted in September after the Schedules B&A Hearing.
- C. B&A Hearing scheduled for September 20, 2021 at 6:45 pm.
- D. Annual contract to retain the services of William J. Crawford, Certified Public Accountant, PC. Quigley moved, second by Clennon, to accept the annual contract to retain the services of William J. Crawford, CPA, in the amount of \$550/month, as presented. Motion carried by roll call vote with 6 ayes. Ayes: Clennon, Fitzsimmons, Quigley, Reigh, Smith, and Zolecki-Browning. Absent: Rezabek.

**Finance Report** Treasurer Clennon reviewed budget numbers. Discussed and reviewed financial reports for July.

**Payment of Bills** Trustee Clennon moved, second by Fitzsimmons, to pay the June operating expenses in the amount of \$37,005.03 and payroll expenses in the amount of \$33,661.24. Motion carried by roll call vote with 6 ayes. Ayes: Clennon, Fitzsimmons, Reigh, Smith, and Zolecki-Browning. Absent: Rezabek.

**Report of the Staff** Director Meachum, Adult Services Manager Sandstrom, Youth Services Manager Prendergast, and Tech Services Manager Dean, submitted written reports in the packet.

**Report of Committees** None

**Correspondence** None

**Announcements** None

**Adjournment** President Smith adjourned the meeting at 7:41 PM.