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BOARD OF TRUSTEES
201 S Kankakee St, Wilmington IL 60481

Minutes

Policy Committee Meeting
September 20, 2021
6:15PM

Roll Call Attendance

President Smith called roll no quorum was required for policy committee. Trustees present Reigh, Smith, and Rezabek. Also present: Director Meachum. Absent: Fitzsimmons, Quigley, Clennon, and Zolecki-Browning..

Call to Order

President Smith called the Policy Meeting to order at 6 PM.

Policy Review

ALA Freedom to Read Statement, ALA Freedom to Review Statement, ALA Library Bill of Rights, Community Room Policy, Community Service Policy, Conduct Policy.

Adjournment

President Smith adjourned the meeting at 6:41 PM.

Hearing for Budget and Appropriations Meeting
September 20, 2021
6:45 PM

Roll Call Attendance– Secretary Quigley arrived and President Smith convened the B&A Hearing Meeting, a quorum was established. Trustees present: Reigh, Smith, Quigley, and Rezabek. Also present: Director Meachum. Absent: Fitzsimmons, Clennon, and Zolecki- Browning.

Call to Order- President Smith called the meeting to order at 6:45 PM.

Introduction of Visitors and Public Comment–online Zoom visitor, Assonta Simone, Our Intern. No other visitors.

Adjournment- President Smith adjourned the meeting at 7:00 PM

**Regular Monthly Meeting
September 20, 2021
7:00 PM**

Roll Call Attendance– Secretary Quigley called roll and a quorum was established. Trustees present Reigh, Smith, Rezabek, and Quigley. Also present: Director Meachum. Absent: Fitzsimmons, Clennon, and Zolecki- Browning

Call to Order-President Smith called the meeting to order at 7:01PM.

Pledge of Allegiance- The Pledge of Allegiance was said.

Introduction of Visitors and Public Comment– Asonta Simone- no comments.

Correction to the Agenda–None.

Approval of Minutes of Previous Meeting and action thereon- The August minutes were approved as presented.

Continued Business–

- A. Ordinance 22-3 Budget and Appropriations– Trustee Reigh moved, second by Rezabek, to adopt Ordinance 21-3 Budget and Appropriations as presented. Motion carried by roll call vote with 4 ayes. Ayes: Reigh, Smith, Quigley and Rezabek. Absent Fitzsimmons, Clennon and Zolecki-Browning.
- B. Policy Committee Review and Amendments – A motion was made by Quigley and seconded by Rezabek to approve as presented the ALA Freedom to Read Statement, ALA Freedom to Review Statement, ALA Library Bill of Rights, Community Room Policy, Community Service Policy, Conduct Policy. Motion carried by roll call vote with 4 ayes. Ayes, Reigh, Smith, Quigley and Rezabek. Absent were: Clennon, Fitzsimmons and Zolecki-Browning.
- C. Director Meachum reported a repair to the YS Department’s window was accomplished versus replacement, saving us thousands of dollars. The Tree is also down.

New Business -

- A. Health Insurance Update – Director Meachum discussed the Library’s health insurance will increase 9% and the Dental 2.5%.
- B. Brief discussion about taking the library fine free on all print and audiobooks was held but a decision to table the decision until next month when more board members could weigh in was agreed on by all.

Finance Report-Discussed and approved monthly check totals for August. Question was asked by Reigh regarding large credit card bill and Director Meachum explained the renewal of all hotspots and Chromebooks caused the increase but is expected to be covered by the Emergency Connectivity Grant. The purchases were required to be made

before applying as the grant is a reimbursement grant.

Payment of Bills—Trustee Quigley moved and was seconded by Rezabek, to pay the August operating expenses in the amount of \$36,694.80 and the payroll expenses in the amount of \$33,209.26. Motion carried by roll call vote with 4 ayes. Ayes: Rezabek, Quigley, Reigh, and Smith Absent: Zolecki-Browning, Clennon, and Fitzsimmons.

Report of the Staff- Director Meachum, Adult Services Manager Sandstrom, and Youth Services Manager Mountford submitted written reports in the packet.

Correspondence– The Library received a thank you from The Brookfield Zoo for the donation and a thank you from the IRS for participating in the Tax program.

Announcements- The Library will close down Saturday, September 25th for some computer upgrades. Jenny Parsons will be out on medical Leave for 4-8 weeks, all requests can be routed directly to Director Meachum.

Adjournment- President Smith adjourned the meeting at 7:22PM.