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BOARD OF TRUSTEES
201 S Kankakee St, Wilmington IL 60481**

Minutes

**Finance Committee Meeting
May 16, 2022
6:30PM**

Roll Call Attendance

Pro Tem Secretary Zolecki-Browning called roll. No quorum was required for Finance committee. Trustees present Clennon, Fitzsimmons, Rezabek, Smith, and Zolecki-Browning. Also present: Director Meachum and Recording Secretary Scheidenberger. Absent: Quigley and Reigh.

Call to Order

President Smith called the Policy Meeting to order at 6:36 PM.

Finance Review

Reviewed FY23 Working Budget Draft.

Adjournment

President Smith adjourned the meeting at 6:55 PM.

**Regular Monthly Meeting
May 16, 2022
7:00 PM**

Roll Call Attendance

President Smith called roll and a quorum was established. Trustees present Clennon, Fitzsimmons, Reigh, Rezabek, Smith, and Zolecki-Browning. Also present: Director Meachum and Recording Secretary Scheidenberger. Absent: Quigley.

Call to Order

President Smith called the meeting to order at 7:01 PM.

Pledge of Allegiance

The Pledge of Allegiance was said.

Introduction of Visitors and Public Comment

None.

Correction to the Agenda

None.

Approval of Minutes of Previous Meeting and action thereon

The March minutes were approved as presented.

Continued Business

None

New Business

- A. FY23 Working Budget Draft – Discussed Working Budget for FY23. Will approve at next month's board meeting.
- B. FY23 Proposed Payroll Budget – Discussed payroll changes for FY 23.
- C. Ordinance 22-5 – Transfer of Funds – Pam moved, second by Reigh, to approve the Transfer of Funds in the amount of \$30,000 from the General Fund to the Special Reserve. Motion carried by roll call vote with 6 ayes. Ayes: Clennon, Fitzsimmons, Reigh, Rezabek, Smith, and Zolecki-Browning. Absent: Quigley.
- D. Job Description – Director Meachum discussed the change made to the Youth Service Assistant job description.
- E. City of Wilmington Water Bill – Zolecki- Browning moved, second by Clennon, to approve to move to auto pay for the monthly water bill. Motion carried by roll call vote with 6 ayes. Clennon, Fitzsimmons, Reigh, Rezabek, Smith, and Zolecki-Browning. Absent: Quigley.
- F. LSTA Construction Grant Project approval – Reigh moved, second by Fitzsimmons, for Director Meachum to proceed with the LSTA Construction Grant, not to exceed \$26,000. Motion carried by roll call vote with 6 ayes. Clennon, Fitzsimmons, Reigh, Rezabek, Smith, Zolecki-Browning.

Finance Report

Discussed and approved monthly check totals for March and April.

Payment of Bills

Trustee Clennon moved and was second by Reigh, to pay the March operating expenses in the amount of \$19,180.95 and the payroll expenses in the amount of \$34,001.14 and the April operating expenses in the amount of \$44345.65 and the payroll expenses in the amount of \$51,533.34. Motion carried by roll call vote with 6 ayes. Ayes: Clennon, Fitzsimmons, Reigh, Rezabek, Smith, and Zolecki- Browning. Absent: Quigley.

Report of the Staff

Director Meachum, Adult Services Manager Sandstrom, Youth Services Manager Prendergast, and Tech Services Manager Dean, submitted written reports in the packet.

Correspondence

None.

Announcements

None.

Adjournment

President Smith adjourned the meeting at 8:06 PM.