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BOARD OF TRUSTEES
201 S Kankakee St, Wilmington IL 60481

Minutes

Regular Monthly Meeting
August 15, 2022
7:00 PM

Roll Call Attendance President Pro Tem Zolecki-Browning called roll and a quorum was established. Trustees present: Clennon, Fitzsimmons, Quigley, Reigh, Rezabek, and Zolecki-Browning. Also present: Director Meachum and Recording Secretary Scheidenberger. Absent: Smith.

Call to Order President Pro Tem Zolecki-Browning called the meeting to order at 7:03 PM

Pledge of Allegiance The Pledge of Allegiance was said.

Introduction of Visitors and Public Comment None

Correction to the Agenda None

Approval of Minutes of Previous Meeting and action thereon The minutes were approved as presented.

Continued Business

- A. Construction Update – Project is set to begin on August 18, 2022. The library will be closed through August 23, 2022.
- B. Ordinance 23-3 Tentative B&A – no action at this time. Will be adopted in September after the Scheduled B&A Hearing.
- C. Niche Academy – Director Meachum explained more about the Niche Academy and how the library will be using it.

New Business

- A. Staff In-Service – Scheduled for Tuesday, August 23rd. The Library will be closed. This is the final day of the remodel.
- B. Job Descriptions – HR/Business Manager and Youth Services Assistant job descriptions have been updated. Quigley moved, second by Reigh, to approve the changes to the HR/Business Manager job description and presented and changes to the Youth Services Assistant job description as presented. Motion carried by roll call vote, with 6 ayes. Ayes: Clennon, Fitzsimmons, Quigley, Reigh, Rezabek, Zolecki-Browning. Absent: Smith.

- C. Library of Things- Equipment Policy – Equipment Policy created to add the Library of Things. The library’s attorney supplied the Release, Hold Harmless, and Indemnity Agreement. Trustee Quigley moved, second by Rezabek, to adopt the Library of Things policy as presented. Motion carried by roll call vote, with 6 ayes. Ayes: Clennon, Fitzsimmons, Quigley, Reigh, Rezabek, Zolecki-Browning. Absent: Smith.
- D. Committees On Local Government Efficiency – Director Meachum explained the rules/guidelines for this new Act.

Finance Report Treasurer Clennon reviewed budget numbers. Discussed and reviewed monthly check totals for July

Payment of Bills Trustee Clennon moved, second by Quigley, to pay the July operating expenses in the amount of \$39,254.07 and payroll expenses in the amount of \$38,078.76. Motion carried by roll call vote with 6 ayes. Ayes: Clennon, Fitzsimmons, Quigley, Rezabek, and Zolecki-Browning. Absent: Smith.

Report of the Staff- Director Meachum, Adult Services Manager Sandstrom, and Youth Services Manager Prendergast submitted written reports in the packet.

Report of Committees None

Correspondence Copy of the thank you letter Sheryl Purrachio sent for help with fundraising for the all-inclusive family park.

Announcements None.

Adjournment President Pro Tem Zolecki-Browning adjourned the meeting at 7:51PM.