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BOARD OF TRUSTEES
201 S Kankakee St, Wilmington IL 60481

Minutes

Policy Committee Meeting
September 18, 2023
6:30 PM

Roll Call Attendance

President Smith called roll no quorum was required for policy committee. Trustees present Clennon, Puracchio, Rezabek, and Smith. Also present: Director Meachum and Recording Secretary Scheidenberger. Absent: Fitzsimmons, Quigley, and Zolecki-Browning.

Call to Order

President Smith called the Policy Meeting to order at 6:35 PM.

Policy Review

Equipment, Exhibits, Finance, Freedom of Information Act, Gifts to the Library, Identity Protection, Laminating, Materials Selection, Non Resident Fee, and Poster Printing.

Adjournment

President Smith adjourned the meeting at 6:45 PM.

Hearing for Budget and Appropriations Meeting
September 18, 2023
6:45 PM

Roll Call Attendance– President Smith convened the B&A Hearing Meeting, a quorum was established. Trustees present: Clennon, Puracchio, Rezabek, and Smith. Also present: Director Meachum and Recording Secretary Scheidenberger. Absent: Fitzsimmons, Quigley, and Zolecki- Browning.

Call to Order- President Smith called the meeting to order at 6:45 PM.

Introduction of Visitors and Public Comment– None.

Adjournment- President Smith adjourned the meeting at 7:00 PM

**Regular Monthly Meeting
September 18, 2023
7:00 PM**

Roll Call Attendance– Secretary Quigley called roll and a quorum was established. Trustees present Clennon, Puracchio, Quigley, Rezabek, and Smith. Also present: Director Meachum and Recording Secretary Scheidenberger. Absent: Fitzsimmons and Zolecki- Browning.

Call to Order-President Smith called the meeting to order at 7:02 PM.

Pledge of Allegiance- The Pledge of Allegiance was said.

Introduction of Visitors and Public Comment– None.

Correction to the Agenda– None.

Approval of Minutes of Previous Meeting and action thereon- The August minutes were approved as presented.

Continued Business–

- A. Ordinance 24-3 Budget and Appropriations– Trustee Quigley moved, second by Clennon, to adopt Ordinance 24-3 Budget and Appropriations as presented. Motion carried by roll call vote with 5 ayes. Ayes: Clennon, Puracchio, Quigley, Rezabek, and Smith. Absent: Fitzsimmons and Zolecki-Browning.
- B. Policy Committee Review and Amendments – A motion was made by Quigley and seconded by Rezabek to approve as presented the Exhibits, Finance, Gifts to the Library, Identity Protection, InterLibrary Loan, Laminating, Materials, Selection, Non Resident Fee, and Poster Printing policies and as amended Equipment and Freedom of Information policies. Motion carried by roll call vote with 5 ayes. Ayes: Clennon, Puracchio, Quigley, Rezabek, and Smith. Absent: Fitzsimmons and Zolecki-Browning.
- C. Decennial Report Update – Director Meachum is preparing the final report for the Decennial Committee. The report will be presented at the October board meeting.
- D. Concrete Update – The morning of the board meeting, the concrete was poured. The concrete must cure 3 days before the barricades can be removed.

New Business -

- A. LIMRiCC IGA –Trustee Clennon moved, second by Puracchio, to approve the signing of the LIMRiCC Intergovernmental Agreement Motion carried by roll call

vote with 5 ayes. Ayes: Clennon, Puracchio, Quigley, Rezabek, and Smith.
Absent: Fitzsimmons and Zolecki-Browning.

Mary Fitzsimmons arrived at 7:20 PM.

- B. Architect Proposals – Board reviewed two of four proposals from potential architects. Will revisit at the October board meeting.

- C. Director Meachum vetted three Financial Advisors and has determined Jamie Rachlin with Maristem Advisors LLC will be the best fit for the library. Maristem Advisors LLC has offered two options for payment; by the hour or by phase. Will revisit at the October board meeting. Clennon, Fitzsimmons, Puracchio, Quigley, Rezabek, and Smith. Absent: Zolecki-Browning.

Finance Report- Discussed and approved monthly check totals for August.

Payment of Bills– Trustee Clennon moved and was seconded by Quigley, to pay the August operating expenses in the amount of \$30,116.66 and the payroll expenses in the amount of \$20,040.23. Motion carried by roll call vote with 6 ayes. Ayes: C

Report of the Staff- Director Meachum, Adult Services Manager Sandstrom, Youth Services Manager Prendergast, and Circulation Manager Kallan submitted written reports in the packet.

Correspondence– None.

Announcements- None.

Adjournment- President Smith adjourned the meeting at 7:46 PM.