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BOARD OF TRUSTEES
201 S Kankakee St, Wilmington IL 60481

Minutes

T.I.T.A. Hearing
November 20, 2023
6:45 P.M.

Roll Call Attendance Secretary Quigley called roll and a quorum was established. Trustees present: Clennon, Fitzsimmons, Puracchio, Quigley, Rezabek, Smith, and Zolecki-Browning.

Open Hearing President Smith called the hearing to order at 6:45 PM.

No one appeared.

Close Hearing President Smith closed the hearing at 7:00 PM.

Regular Monthly Meeting
November 21, 2022
7:00 PM

Roll Call Attendance Secretary Quigley called roll and a quorum was established. Trustees present: Clennon, Fitzsimmons, Puracchio, Quigley, Rezabek, Smith, and Zolecki-Browning. Also present: Director Meachum and Recording Secretary Scheidenberger.

Call to Order President Smith called the meeting to order at 7:00 PM.

Pledge of Allegiance The Pledge of Allegiance was said.

Introduction of Visitors and Public Comment None.

Corrections or Additions to the Agenda Remove #7 Audit Report and Presentation.

Approval of Minutes of Previous Meeting The minutes were approved as presented and will be filed for audit.

Continued Business

- A. Ordinance 24-4 Levy** – approved as presented. A motion was made by Trustee Quigley, second by Clennon, to approve Ordinance 24-4 Levy as presented. Motion carried by roll call vote with 7 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, Quigley, Rezabek, Smith, and Zolecki-Browning.

New Business

- A. HSA Employer Contribution Increase** –approved as presented. A motion was made by Trustee Quigley, second by Puracchio, to approve the HSA Employer Contribution Increase as presented. Motion carried by roll call vote with 7 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, Quigley, Rezabek, Smith, and Zolecki-Browning.
- B. Policy Review and Amendments** - A motion was made by Trustee Quigley, second by Smith, to approve the Paid Time Off Policy as amended. Motion carried by roll call vote with 7 ayes: Clennon, Fitzsimmons, Puracchio, Quigley, Rezabek, Smith, and Zolecki-Browning.
- C. Policy Review and Amendments** – A motion was made by Trustee Quigley, second by Smith, to approve the Personnel Policy 5.5 Dress Code as amended. Motion carried by roll call vote with 7 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, Quigley, Rezabek, Smith, and Zolecki-Browning.

Finance Report Treasurer Clennon reviewed budget numbers. Discussed and reviewed financial reports for October.

Payment of Bills Treasure Clennon moved, second Puracchio, to pay the October operating expenses in the amount of \$30,474.78 and payroll expenses in the amount of \$38,638.55. Motion carried by roll call vote with 7 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, Quigley, Rezabek, Smith, and Zolecki-Browning.

Report of the Staff Director Meachum, Adult Services Manager Sandstrom, Youth Services Manager Prendergast, Circulation Manager Kallan, and Tech Services Manager Dean submitted written reports in the packet.

Correspondence None

Announcements None

Adjournment President Smith adjourned the meeting at 7:38 PM.