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BOARD OF TRUSTEES
201 S Kankakee St, Wilmington IL 60481

Minutes

Policy Committee Meeting
June 17, 2024
6:30PM

Roll Call Attendance

President Smith called roll. No quorum was required for policy committee. Trustees present Fitzsimmons, Puracchio, Rezabek, Smith, and Zolecki-Browning. Also present: Director Meachum and Recording Secretary Scheidenberger. Absent: Quigley and Rezabek.

Call to Order

President Smith called the Policy Meeting to order at 6:34 PM.

Policy Review

Bloodborne Pathogens, Community Room, Community Service, Corporate Credit Card, and Disposal of Surplus Materials.

Adjournment

President Smith adjourned the meeting at 6:39 PM.

Regular Monthly Meeting
June 17, 2024
7:00 PM

Roll Call Attendance Secretary Pro Tem Zolecki-Browning called roll and a quorum was established. Trustees present: Clennon, Fitzsimmons, Puracchio, Rezabek, Smith, and Zolecki-Browning. Also present: Director Meachum and Recording Secretary Scheidenberger. Absent: Quigley.

Call to Order President Smith called the meeting to order at 7:00 PM.

Introduction of Visitors and Public Comment None

Pledge of Allegiance The Pledge of Allegiance was said.

Correction to the Agenda None

Approval of Minutes of Previous Meeting and action thereon The minutes were approved as presented and will be filed for audit.

Continued Business – Discussion and Action

- A. **Future Planning Needs** – Director Meachum discussed landscaping around the StoryWalk path.
- B. **FY25 Working Budget** – A motion was made by Puracchio, second by Clennon to approve the FY25 Working Budget as amended. Motion carried by roll call vote with 6 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, Rezabek, Smith, and Zolecki-Browning. Absent: Quigley.

New Business – Discussion and Action

- A. **Ordinance 25-1 Meeting Schedule** – A motion was made by Rezabek, second by Fitzsimmons to approve Ordinance 25-1 Meeting Schedule. Motion carried by roll call vote with 6 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, Rezabek, Smith, and Zolecki-Browning. Absent: Quigley.
- B. **Policy Committee Report – Review an Amendment** – A motion was made by Clennon, second by Rezabek to approve the following policies as presented: Bloodborne Pathogens, Community Room, Community Service, Corporate Credit Card, and Disposal of Surplus Materials. Motion carried with roll call vote with 6 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, Rezabek, Smith, and Zolecki-Browning. Absent: Quigley.
- C. **July 5th Closure** – Director Meachum requested the library be closed on Friday, July 5th as well as Thursday, July 4th. A motion was made by Smith, second by Puracchio to approve the July 5th closure. Motion carried by roll call vote with 6 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, Rezabek, Smith, and Zolecki-Browning. Absent: Quigley.

Finance Report Treasurer Clennon reviewed budget numbers. Discussed and reviewed financial reports for May.

Payment of Bills Clennon moved, second by Puracchio, to pay the May operating expenses in the amount of \$28,837.79 and payroll expenses in the amount of \$41,121.11. Motion carried by roll call vote with 6 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, Rezabek, Smith and Zolecki-Browning. Abstain: Quigley.

Report of the Staff Director Meachum, Adult Services Manager Sandstrom, and Youth Services Manager Prendergast submitted written reports, and Circulation Manager Kallan and Tech Services Manager Dean submitted statistic reports in the packet.

Report of Committees None

Correspondence Award letter from Alexi Giannoulis, Secretary of State and State Librarian, regarding the FY24 Per Capita Grant and a thank you letter from Brookfield Zoo.

Announcements None

Adjournment President Smith adjourned the meeting at 7:20 PM.