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BOARD OF TRUSTEES
201 S Kankakee St, Wilmington IL 60481**

Minutes

**Finance Committee Meeting
August 19, 2024
6:30 PM**

Roll Call Attendance Secretary Quigley called roll. Trustees present: Puracchio, Quigley, Smith and Zolecki-Browning. Also present: Director Meachum and Recording Secretary Scheidenberger.

Call to Order President Smith called the meeting to order at 6:32 PM.

Mary Fitzsimmons arrived at 6:37 PM.

Carrie Rezabek arrived at 6:40 PM.

Pam Clennon arrived at 6:42 PM.

FY25 Working Budget The Trustees discussed the FY25 Working Budget Draft.

Adjournment President Smith adjourned the meeting at 6:48 PM

**Regular Monthly Meeting
August 19, 2024
7:00 PM**

Roll Call Attendance Secretary Quigley called roll and a quorum was established. Trustees present: Clennon, Fitzsimmons, Puracchio, Quigley, Rezabek, Smith, and Zolecki-Browning. Also present: Director Meachum and Recording Secretary Scheidenberger.

Call to Order President Smith called the meeting to order at 7:00 PM.

Introduction of Visitors and Public Comment None

Pledge of Allegiance The Pledge of Allegiance was said.

Correction to the Agenda None

Approval of Minutes of Previous Meeting and action thereon The minutes were approved as amended and will be filed for audit.

Continued Business – Discussion and Action

A. Ordinance 25-3 B&A Draft – No action taken at this time. Will be adopted in September

after the scheduled B&A hearing.

New Business – Discussion and Action

- A. **Staff In-service** – Director Meachum informed the Board of the topics discussed at this year’s in-service, which was held on Friday, August 16, 2024.
- B. **Operating Policy** - A motion was made by Rezabek, second by Quigley, to approve as presented to omit all library card replacement fees. Motion carried with roll call vote with 7 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, Quigley, Rezabek, Smith, and Zolecki-Browning.
- C. **Conduct Policy** – Decision was made to discuss this policy at the next meeting.
- D. **Job Descriptions** – The Board reviewed and discussed the job descriptions.

Finance Report Treasurer Clennon reviewed budget numbers. Discussed and reviewed financial reports for July.

Payment of Bills Trustee Clennon moved, second by Quigley, to pay the July operating expenses in the amount of \$53,893.60 and payroll expenses in the amount of \$43,835.84. Motion carried by roll call vote with 7 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, Quigley, Rezabek, Smith, and Zolecki-Browning.

Report of the Staff Director Meachum, Adult Services Manager Sandstrom, and Youth Services Manager Prendergast submitted written reports in the packet.

Report of Committees None

Correspondence Information from Roger Ritzman, attorney for Wilmington Public Library, regarding the April 1, 2025 Consolidated Election.

Announcements None

Executive Session - Discussion and Action

To discuss “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity” (5 ILCS 120/2c1)

Trustee Smith moved, second by Quigley, to go into Executive Session at 7:58 PM per 5ILCS 120/2c21. Motion carried by roll call vote with 7 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, Quigley, Rezabek, Smith, and Zolecki-Browning. Trustee Smith moved, second by Rezabek, to go out of Executive Session at 9:00 PM and return to open session. Motion carried by roll call vote with 7 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, Quigley, Rezabek, Smith, and Zolecki-Browning.

No Action Taken.

Adjournment President Smith adjourned the meeting at 9:01 PM.