



Visit the world @ your library™
BOARD OF TRUSTEES
201 S Kankakee St, Wilmington IL 60481

Minutes

Finance Committee Meeting
May 20, 2024
6:30PM

Roll Call Attendance

Secretary Quigley called roll. No quorum was required for Finance committee. Trustees present Clennon, Fitzsimmons, Puracchio, Quigley, Rezabek, Smith, and Zolecki-Browning. Also present: Director Meachum and Recording Secretary Scheidenberger.

Call to Order

President Smith called the Policy Meeting to order at 6:35 PM.

Finance Review

Reviewed FY25 Working Budget Draft.

Adjournment

President Smith adjourned the meeting at 7:00 PM.

Regular Monthly Meeting
May 20, 2024
7:00 PM

Roll Call Attendance

President Smith called roll and a quorum was established. Trustees present Clennon, Fitzsimmons, Puracchio, Quigley, Rezabek, Smith, and Zolecki-Browning. Also present: Director Meachum and Recording Secretary Scheidenberger.

Call to Order

President Smith called the meeting to order at 7:00 PM.

Pledge of Allegiance

The Pledge of Allegiance was said.

Introduction of Visitors and Public Comment

None.

Correction to the Agenda

Remove 3A

Approval of Minutes of Previous Meeting and action thereon

The April minutes were approved as presented.

Continued Business

- A. Decennial Report – Rezabek moved, second by Quigley, to approve the Decennial Report as amended. Motion carried by roll call vote with 7 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, Quigley, Rezabek, Smith, and Zolecki-Browning.
- B. Discussed a date and time for the annual Board dinner.
- C. Director Meachum informed the Board that our 360 Virtual Tour has been completed. We will be publishing it to the web in the near future.

New Business

- A. Director Meachum discussed the new FLSA rules that will begin on July 11, 2024.
- B. FY25 Working Budget Draft – Discussed Working Budget for FY25. Will approve at next month's board meeting.
- C. FY25 Proposed Payroll Budget – Discussed payroll changes for FY25.

Finance Report

Discussed and approved monthly check totals for April.

Payment of Bills

Trustee Clennon moved and was second by Quigley, to pay the April operating expenses in the amount of \$43,741.41 and the payroll expenses in the amount of \$40,736.46. Motion carried by roll call vote with 7 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, Quigley, Rezabek, Smith, and Zolecki- Browning.

Report of the Staff

Director Meachum, Adult Services Manager Sandstrom, Youth Services Manager Prendergast, submitted written reports in the packet. Tech Services Manager Dean and Circulation Manager Kallan submitted statistic reports.

Correspondence

None.

Announcements

None.

Executive Session – Discussion and Action

To discuss "the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity" (5 ILCS 120/2c1). Trustee Quigley moved, second by Clennon to go into Executive Session at 7:25 PM per 5ILCS 120/2c21 and 5ILCS 120/2c1. Motion carried by roll call vote with 7 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, Quigley, Rezabek, Smith, and Zolecki-Browning.

Trustee Quigley moved, second by Clennon, to go out of Executive Session at 7:50PM and return to open session. Motion carried by roll call vote with 7 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, Quigley, Rezabek, Smith, and Zolecki-Browning.

No Action Taken.

Adjournment

President Smith adjourned the meeting at 7:50 PM.