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BOARD OF TRUSTEES
201 S Kankakee St, Wilmington IL 60481

Minutes

Building and Grounds Committee Meeting
October 21, 2024
6:45 PM

Call to Order

The Building and Grounds meeting was called to order by President Smith at 6:45 PM

Director Meachum discussed the recent updates completed to the building.

Adjournment

President Smith adjourned the meeting at 6:59 PM.

Regular Monthly Meeting
October 21, 2024
7:00 PM

Roll Call Attendance

Trustee Rezabek called roll. Trustees present Clennon, Puracchio, Rezabek, Smith, and Zolecki-Browning. Also Present, Director Meachum and Recording Secretary Scheidenberger. Absent: Fitzsimmons and Quigley.

Call to Order

President Smith called the meeting to order at 7:01 PM.

Pledge of Allegiance

The Pledge of Allegiance was said.

Introduction of Visitors and Public Comment

None

Correction to the Agenda

None

Approval of Minutes of Previous Meeting and action thereon- The September minutes were approved as amended.

Continued Business

- A. None

New Business

- A. Ordinance 25-4 Levy draft – Director Meachum presented the Levy draft. No action needed at this time.
- B. Resolution 25-1 Estimate of Funds Needed-Motion to approve as presented made by Zolecki-Browning and second by Smith. Motion carried by roll call vote with 5 ayes. Ayes: Clennon, Puracchio, Rezabek, Smith, and Zolecki-Browning. Absent: Fitzsimmons and Quigley.
- C. Staff Recognition- Motion was made to approve the annual gift of \$50 gift cards for full time employees and \$25 gift cards for part time employees. Motion made by Smith, second by Puracchio. Motion carried by roll call vote with 5 ayes. Ayes: Clennon, Puracchio, Rezabek, Smith, and Zolecki-Browning. Absent: Fitzsimmons and Quigley.
- D. Library closed on November 27, 2024 – Motion to approve closing the library on the Wednesday before Thanksgiving. Motion made by Clennon, second by Puracchio. Motion carried by roll call vote with 5 ayes: Ayes: Clennon, Puracchio, Rezabek, Smith, and Zolecki-Browning. Absent: Fitzsimmons and Quigley
- E. LIMRICC – premium and deductible increase. Motion to approve a \$100 per employee increase to the Employer Funded HAS Contribution. Motion carried with roll call vote with 5 ayes. Ayes: Clennon, Puracchio, Rezabek, Smith, and Zolecki-Browning. Absent: Fitzsimmons and Quigley.

Finance Report

Discussed and approved monthly check totals for September. No questions regarding any bills.

Payment of Bills

Treasurer Clennon moved, second by Puracchio, to pay the September operating expenses in the amount of \$27,408.83 and the payroll expenses in the amount of \$42,719.92. Motion carried by roll call vote with 5 ayes. Ayes: Clennon, Puracchio, Rezabek, Smith, and Zolecki-Browning. Absent: Fitzsimmons and Quigley.

Report of the Staff

Director Meachum, Adult Services Manager Sandstrom, Youth Services Manager Prendergast, and Circ Manager Kallan submitted written reports in the packet.

Correspondence

None

Announcements

Trustee Puracchio is currently writing a grant to make the Library a base for a new senior project.

Adjournment

President Smith adjourned the meeting at 7:41 PM.